

MIDWESTERN UNIVERSITY

555 31st Street

Downers Grove IL 60515

Institutional Biosafety Committee Meeting Minutes

Meeting Details

Date: July 21, 2025

Time: 2:04 P.M. – 2:27 P.M. Illinois / 12:04 P.M. – 12:27 P.M. Arizona

Location: Remote via Microsoft Teams

Meeting Closed: As a private institution, Midwestern University does not hold public IBC meetings. All IBC Meeting Minutes are available on the Midwestern University website.

Members Present: Nicholas F. Noriea (IBC Chair), Richard Laddaga (Biosafety Officer, Downers Grove), Adebayo Molehin (Biosafety Officer, Glendale), Karolina Klosowska, Jeremy Ellermeier, Brian Wellensiek, Agnes Pascual, Ogi Okwumabua, Robert Foreman, Allen Helm, and Amanda Rice.

Guests Present: None.

Staff Present: Nicholas Cronk

Members Excused: Kathleen Kennedy

Commonly Used Abbreviations

- IBC: Institutional Biosafety Committee
- BSO: Biological Safety Officer
- BSL: Biosafety Level
- PI: Principal Investigator
- IACUC: Institutional Animal Care and Use Committee
- NIH: National Institutes of Health
- SOP: Standard Operating Procedure

Agenda Items

1. **Call to Order:** The Institutional Biosafety Committee (IBC) Chair called the meeting to order at 2:04 P.M. Central / 12:04 P.M. Arizona. A quorum was present.
2. **Member Conflicts:** The IBC Chair reminded attendees that any notes that they retain are subject to public disclosure. A statement was also made about conflict of interest and voting on research proposals as described in the IBC Charter. This includes sharing a grant or a familial relationship.
3. **Review of Previous Minutes:** May 19, 2025 IBC Meeting Minutes. The committee voted 10 yes; 0 no; 1 abstained to approve the previous meeting's minutes.
4. **Old Business:**
 - None.
5. **Informational:**
 - MWU IBC website is operational and public.
6. **New Business:** Welcome new IBC Members; Dr. Adebayo Molehin (AZ BSO), Dr. Jeremy Ellermeier (IL Scientific Member), and Dr. Amanda Rice (AZ Local Unaffiliated Member).
7. **IBC rsNA Applications:**
 - **Downers Grove, IL Campus**
 - i. Dr. Michelle Swanson-Mungerson, MWU File #IL-25, “Impact of Epstein Barr Virus (EBV) LMP2A on CAR-T cell mediated killing of B cell lymphomas.”
 - ii. The IBC Chair presented the review containing the following: risk assessment to determine the appropriate biocontainment levels, assessment of the facilities, procedures, practices, and training and expertise of personnel, agent characteristics, types of manipulations planned, source(s) of the nucleic sequences, nature of the nucleic acid sequences, host(s) and vector(s) to be used, and whether an attempt will be made to obtain expression of a transgene, and if so, the function of the protein that will be produced.
 - iii. The Primary Reviewer Form was shown.
 - iv. All the required trainings have been completed.

- v. The IBC Chair made a motion to approve the IBC rsNA Application under NIH Guidelines Sections III-E-1 with containment of agents at BSL/ABSL-2.
- vi. The Committee voted unanimously to approve the IBC rsNA Application from Dr. Swanson-Mungerson.

8. IBC rsNA Change Forms:

– None.

9. Adjournment: 2:27 P.M. Central / 12:27 P.M. Arizona.